



9219 Route 487, Suite B  
Dushore, Pa 18614  
(570)-928-7057

**EROSION & SEDIMENT POLLUTION CONTROL PLAN REVIEW APPLICATION**

*Project Site Information:*

<b>Project Name:</b>	<b>Type of Activity:</b>
<b>Project Address:</b>	<b>Receiving Stream/Chapter 93 Designation:</b>
<b>Municipality:</b>	<b>Total Project Acres:</b>
<b>Total Acres to be Disturbed:</b>	<b>Number of Residential Lots/Units:</b>
<b>Site Supervisor:</b>	<b>Site Phone:</b>
<b>Estimated Start Date:</b>	<b>Estimated End Date:</b>

*Applicant/Plan Preparer Information:*

<b>Applicant's Name:</b>	<b>Plan Preparer's Name:</b>
<b>Applicant's Address:</b>	<b>Plan Preparer's Address:</b>
<b>Applicant's Phone:</b>	<b>Plan Preparer's Phone:</b>
<b>Applicant's Email:</b>	<b>Plan Preparer's Email:</b>
<b>Applicant's Fax:</b>	<b>Plan Preparer's Fax:</b>

*Project Fees (See Page 3):*

<b>Fees Attached:</b>	<b>Date:</b>
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**Make checks payable to: SULLIVAN COUNTY CONSERVATION DISTRICT**

**COMPLETE PACKAGE CHECKLIST:**

<b>E&amp;SPC PLAN REVIEW APPLICATION</b>	<b>WETLAND REPORT (if applicable)</b>
<b>ONE COPY OF NARRATIVE</b>	<b>PCSM PLAN (if applicable)</b>
<b>ONE LOCATION MAP</b>	<b>NPDES PERMITS (if applicable)</b>
<b>ONE COPY OF E&amp;S PLANS</b>	<b>E&amp;SC PERMIT (≥25 acres timber harvest)</b>
<b>APPROPRIATE REVIEW FEE(S)</b>	<b>SOIL INFORMATION (if applicable)</b>

**The applicant hereby agrees as follows:**

All required information should be submitted with this application. Any additional information required by the Sullivan County Conservation District should be submitted promptly.

The undersigned agrees to comply with all the requirements of TITLE 25, Chapter 102, and EROSION CONTROL RULES AND REGULATIONS set forth by the Pennsylvania Department of Environmental Protection, and further agrees to obtain all necessary permits and approvals connected with subject project.

Applicant agrees to notify the District at least three (3) days prior to the start of earthmoving; to maintain a copy of the approved Erosion & Sediment Pollution Control Plan on site; to notify the District upon completion of the project; and to allow District Representatives to enter upon the project site at any time for inspection.

To acknowledge the stipulations and requirements contained in the Sullivan County Conservation District E&SPC Program Service Fee Schedule and E&SPC Program Service Fee Schedule Policy

**Applicant's Name/ Title (please print):** \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**For District Use Only**

Initial Date Received: \_\_\_\_\_ Date of Final Approval: \_\_\_\_\_

E&S Technician Signature: \_\_\_\_\_

**SULLIVAN COUNTY CONSERVATION DISTRICT  
EROSION AND SEDIMENT CONTROL PLAN  
REVIEW FEE SCHEDULE**

The following fees will be charged by the Sullivan County Conservation District for Erosion and Sedimentation Control Plan Reviews as authorized by Act 217, The Conservation District Law. Plan Requirements are applied as per DEP's Chapter 102, Erosion and Sediment Control Regulation 102.4(b)(2)(i), which states, in part, any earthmoving activity which disturbs at least 5,000 square feet requires a written Erosion and Sediment Control Plan.

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**WAIVER DETERMINATION**

Waivers are available for projects with limited disturbance. See item #4 under applicability of fee schedule on page 2.

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**SUBDIVISIONS/SINGLE UNIT RESIDENTIAL (includes additions, garages, sheds, barns, and other earthmoving projects)**

1-2 Lots	\$100.00
3+ Lots	\$50.00 for the 1 <sup>ST</sup> LOT + \$40.00 for each additional lot

(Townhouses, Apartments, and Trailer Park Fees will be based on Industrial/Commercial Rates)

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**INDUSTRIAL/COMMERCIAL (Total Project acres, includes access Roads)**

Less than 1 acre	\$200.00
1 - 4.99 acres	\$350.00
5 – 9.99 acres	\$500.00
10 – 14.99 acres	\$650.00
15 – 24.99 acres	\$800.00
25 + acres	\$950.00 + \$25.00 per acre over 25 acres

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**TIMBER HARVESTING (Tract Size)**

0-99 ACRES	\$150.00
100 and over	\$1.00 per/acre above 100

Waivers may be available upon request for small tracts with limited disturbance, see #4, applicability of fee schedule, page 2.

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**CHAPTER 105 – STREAM ENCROACHMENT PROJECTS (Disturbed Acreage)**

LESS THAN 1 ACRE	\$50.00
1-4.99 ACRES	\$100.00
5+ ACRES	\$1500.00

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**LINEAR UTILITY PROJECTS**

\$500.00 basic fee + \$10.00 per half (0.5) acre disturbed.  
Any additional disturbances required for contractors areas, lay-downs areas, compressor stations, storage areas, ect. will be calculated using the Industrial/Commercial Fee Schedule.

APPLICABILITY OF FEE SCHEDULE

1. The fee schedule shall apply to those plans that are submitted to the Sullivan County Conservation District for an adequacy review determination related to Chapter 102 (Erosion and Sedimentation Pollution Control Regulations).
2. Each re-submission for a separate project on the same tract of land will be charged according to the fee schedule.
3. Fees will be waived for an application submitted under the name of a government sub-unit of the United States or the Commonwealth of Pennsylvania.
4. The fee may be waived or reduced for projects with extremely limited earthmoving but the Sullivan County Conservation District is the sole determinant of this waiver. Consideration will be given to those requests made in advance in writing.
5. Plans re-submitted for a second review will not be assessed an additional fee. All plans resubmitted for third or subsequent reviews will be subject to a review fee of  $\frac{1}{4}$  (25%) of the original fee.
6. Approval letters are valid for two (2) years from the date of issuance. Approvals can be extended by letter of request submitted at least 1 month prior to expiration.
7. Requests for approvals of major revisions to previously approved projects will be subject to a review fee of  $\frac{1}{4}$ (25%) of the original fee.
8. Applications consisting of both commercial and residential components will be assessed by calculating a separate fee for each applicable portion of the project and combining the separate totals.
9. Agricultural plowing and tilling is exempt from the fee schedule for those activities covered by an approved conservation plan.
10. Fees for phased projects will be assessed for each individual phase as it is proposed for development.

PROCEDURES

1. Applicants will submit one copy of the complete subdivision or site plan and a copy of the erosion and sedimentation pollution control narrative, a completed application form (not required when application is made for an NPDES permit for Construction Activities at the same time), a location map (USGS Quad. Map is recommended), and a check or money order payable to the "Sullivan County Conservation District". No cash payments will be accepted.
2. The Conservation District review fee shall not be combined with any other required fees.
3. Submissions not containing the appropriate information will not be reviewed. The applicant will be informed of any additional information or fees needed for a review.
4. A \$30.00 charge will be assessed for any check refused by the bank for insufficient funds, and the entire application package will be returned to the applicant.
5. Applications for the NPDES permit for construction activities require a separate check made payable to the "Sullivan CD Clean Water Fund".